

THE MIDWEST CLINIC

An International Band and Orchestra Clinic

CAREER CENTER GUIDELINES: JOBS

- The Career Center is a free resource for the music education community, the industry serving music education, and arts administrators. School and university administrators and members of the music industry are invited to post job listings and peruse resumes; music educators seeking new opportunities may post their resumes and review the list of available positions.
- The Midwest Clinic will not share information collected on this site with any third parties. Please be aware that anyone can create a Career Center account. The Midwest Clinic is not responsible for the use account-holders may make of information posted in the Career Center.
- Posts must be relevant to music education, the industry serving music education, or arts administration. All posts (including changes made to job listings and resumes already online) will be reviewed by the Midwest Clinic staff before they are displayed in the Career Center. We will make every effort to review the posts quickly, but please note that the process may take several days. While individuals posting job listings and resumes are solely responsible for their content, the Midwest Clinic will not post anything that could be damaging to its reputation, or to that of any organization or individual. If there is concern about the relevance or suitability of a job listing or resume, we may reject it or contact the poster for more information.
- Once approved, job listings and resumes will be displayed until the removal date indicated when posted. Posters may login to their accounts to remove materials before this date.
- If you are interested in perusing resumes, please note that potential job candidates are given several privacy options when posting their contact information. Candidates may make their resumes available to all Career Center users, or they may be viewable only to those who have posted a job in the Career Center.
- If you have posted a job, there are several ways in which you can search the resumes to identify potential candidates. You may search the resume database through categories, such as position or teaching level sought, or by keywords, including individuals' names and locations.