

THE MIDWEST CLINIC

An International Band and Orchestra Clinic

CAREER CENTER GUIDELINES: RESUMES

- The Career Center is a free resource for the music education community, the industry serving music education, and arts administrators. Music educators seeking new opportunities are invited to post their resumes and review the list of available positions; school and university administrators and members of the music industry may post job listings and peruse resumes.
- The Midwest Clinic will not share information collected on this site with any third parties. Please be aware that anyone can create a Career Center account. The Midwest Clinic is not responsible for the use account-holders may make of information posted in the Career Center.
- Posts must be relevant to music education, the industry serving music education, or arts administration. All posts (including changes made to resumes already online) will be reviewed by the Midwest Clinic staff before they are displayed in the Career Center. We will make every effort to review the posts quickly, but please note that the process may take several days. While individuals posting resumes and job listings are solely responsible for their content, the Midwest Clinic will not post anything that could be damaging to its reputation, or to that of any organization or individual. If there is concern about the relevance or suitability of a resume or job listing, we may reject it or contact the poster for more information.
- Once approved, job listings and resumes will be displayed until the removal date indicated when posted. Posters may login to their accounts to remove materials before this date.
- Those posting resumes may decide how their personal information is displayed. Resumes can be made available to all Career Center users, or only to those who have posted a job in the Career Center.
- When creating a Career Center resume, please be as detailed as possible. Potential employers are able to search the resumes database through categories, such as position or teaching level sought, or by keywords.