

SETUP

physical space

classroom procedure

LOGISTICS

concert/daily

marching/special events

ORDERING

student consumables

capital outlay

PERCUSSION INVENTORY CARE

REPAIR

MAINTENANCE



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Other Info & Notes

ANNUAL MAINTENANCE CHECKLIST

pre-season

- check hardware parts
- check frames and stands
- WD40 all wheels

1st Semester

- label and sort storage
- student walk-through
- order parts and heads

2nd Semester

- check frames and stands
- check head tension
- inspect instrument needs

prep for breaks

- cover, store, label
- check head tension

NOTES



TOOLBOX

bulk consumables

- WD40
- White lithium grease
- glass cleaner
- paracord
- wood glue

tools

- drum keys (2)
- high tension keys (2)
- timpani key
- adjustable wrench
- pliers
- hex set (metric and SAE)

supplies

- white/silver sharpie
- sheer ankle socks
- label maker
- microfiber cloths

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